

Gantt Chart - 4 months duration

TITLE: Plant Pals Operations and Training Plan PROJECT MANAGER: Project Owner

COMPANY NAME: Office Green CREATION DATE: 03/31/2024

					i																															
												PHASE ONE								PHASE TWO									PHASE THREE							
TASK ID NUMBER	MILESTONES & TASKS	TASK OWNER	START DATE	DUIT DATE	DURATION	PCT OF TASK				WEEK	2		K 3	WEE	K 4		5	WEEK	6		7	WEE	K 8	WE		WEI	EK 10	W		WEEK	12		₹ 13	WEEK	14	
NUMBER	MILESTUNES & IASKS	IASK OWNER	SIARIDATE	DOEDNIE	E DURATION	COMPLETE	MARCH									APRIL									MAY						J		JUNE			
							м	ти	/ R F	M T W	R F N	T W	R F	M T W	/ R F I	u T w	R F I	M T W	R F N	a T W	R F	M T W	R F	мт	W R F	м т	WRF		WRF			M T W				MTWRF
1	Establish a plant delivery and logistics plan						1	2 3	4 5	8 9 10	11 12 15	16 17	18 19	22 23 24	4 25 26 2	9 30 31	1 2	5 6 7	8 9 1	2 13 14	15 16	19 20 21	22 23	26 27 3	28 29 30	3 4	5 6 7	10 11	12 13 14	17 18 19	20 21	24 25 26	27 28	31 1 2		7 8 9 10 11
1.1	Source packaging materials	Fulfillment Director	3/1	3/12	10	0%																														
1.2	Hire delivery drivers	Human Resources Specialist	3/15	3/26	10	0%																														
1.3	Calculating the delivery fees	Financial Analyst	3/29	4/9	10	0%																														
2	Select and install supply chain management software and equip	d install supply chain management software and equipment																																		
2.1	Supervise vendor setup of inventory management and fulfillment software	Inventory Manager	4/12	4/14	2	0%																														
2.2	Supervise vendor installation of fulfillment equipment	Fulfillment Director	4/15	4/16	2	0%																														
2.3	Determine internal safety protocols for the equipment	Quality Assurance Tester	4/19	4/30	10	0%																														
3	Develop and launch an employee training program																																			
3.1	Develop training sessions	Human Resources Specialist	5/3	5/14	10	0%																														
3.2	Train employees to use the software and equipment	Training Manager	5/17	5/21	5	0%																														
3.3	Monitor progress and improve training processes	Training Manager	5/24	6/11	15	0%																														